



Hanoi, Vietnam

WE'RE HIRING! The world's largest industrial air compressor company is looking for an experienced Human Resources Manager to be based in Vietnam!

Mission:

- Provide HR leadership and guidance for 3 Business Area operations in the country.
- Focus on adapting and implementing People Management with stronger focus on Competence Development processes to correspond with the growing operational needs.

Job Description:

- Working together with the GM, Regional Gm's and the CT Management team to ensure that operational HR and People Management is aligned with Group strategy.
- Provide high quality HR support:
 - Employee Relations
 - Employer Branding
 - Compensation and Benefits administration
 - Corporate Social Responsibility
 - Recruitment
 - Compensation
 - Policy Development and Execution
 - Immigration
 - Training and Development
 - Compliance
- Serve as the key contact for compliance reporting, such as internal reporting for Vietnam legal entities.
- Serve as an ambassador for "The Way We Do Things" and ensure compliance.
- Develop and maintain strong relationships with respective Business Areas and Divisional Managers by providing guidance and counsel on HR matters.
- Manage national HR vendors such as job boards, tax, immigration, outsourcing company background check providers and other vendors as established from time to time.
- Actively participate as a member of the local HR Network.
- Actively participate in and/or lead assigned HR projects within the Group.
- Participate in HR audits of business units.

Applications, shall include CV, name of references, recent photo and current package. Talentum EQ is undertaking the consultancy work of the above position. Please email your application in English to: liann@talentumeq.com or elif@talentumeq.com



- Provide support for merger and acquisition activity such as identifying and addressing Integration issues, developing on-boarding material and others.
- Provide, when required or requested, specific HR Services to business units.
- Recommend new and/or improved programs to increase employee morale.
- Conduct HR research related to HR trends, competitive benchmarks, compliance/legislative initiatives and others.
- Serve as a subject matter expert in assigned areas.

Requirements:

- Minimum 4 to 5 years of HR experience (preference given for experience from a related industry with sales and service operations).
 - HR manager experience preferred.
- Progressive experience in which HR talent has impacted operational success.
- Proven management record.
- Experience in local labour relations.
- Administrative and computer literacy skills.
- University degree in Psychology, Legal, or any discipline related to HR.
- Fluency in English and Vietnamese (Written and spoken).
- Effective interpersonal and communication skills.
- Pro-activeness and team player.
- Skilled in negotiation and analysis.

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